

MINUTES  
SPECIAL MEETING

City Council of the Town of Colma  
City Hall, 1198 El Camino Real  
Colma, CA 94014

September 15, 2004 – 7:00 p.m.

CALL TO ORDER – Mayor Maldonado called the Special Meeting of the City Council for the Town of Colma to order at 7:32 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Present - Mayor Ronald Maldonado, Mayor Pro Tem Philip Lum and Council members Helen Fisicaro, Joseph Silva and Frossanna Vallergera

Staff Present – Acting City Manager Diane McGrath, Chief of Police Robert Lotti, City Attorney Roger Peters, Recreation Services Manager Brian Dossey, Recreation Coordinator Efrem Ramos, and Recording Clerk Eileen Wilkerson

**BUSINESS**

1. **Study:** Community Center Rental Schedule and Fees

Report: Recreation Manager Brian Dossey continued his report from the August 18, 2004 Council Study Session.

The Council agreed to a pilot program for rental use at Hillside Center that includes a rental policy for non-residents to rent the facility for short notice funeral receptions.

The Council also agreed that as an employment benefit Town of Colma Staff would be allowed to rent facilities as residents do but staff would have a tighter timeframe (30 days in advance).

Staff was given additional direction as follows:

- Hillside Community Center room names.
- Non-resident fee structure.
- Security deposits will be required on room by “room” basis.
- Clarify the Sterling Park and Hillside Community Center cancellation policy.
- Alcohol will not be allowed at Sterling Park. Alcohol will be allowed at Hillside Community Center.
- Event Insurance must be purchased at Hillside Community Center. Homeowners insurance is not an option.
- Security guard policy for events with alcohol.

- Limit the type of candles and flammable materials available for use (i.e. sterno, floating candles, etc.)
- Absolutely no rice, birdseed, confetti, dance wax, etc.
- Selling items at the facilities was left open for further discussion.

Open to public.

Clarifying questions were asked as needed.

Closed to public.

**Action:** On motion of Frossanna Vallergera, seconded by Philip Lum, and carried, the Council approved to direct staff to prepare amendments to Recreation Program Guidelines for Council consideration by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Ronald J. Maldonado	x				
Philip J. Lum, Jr.	x				
Helen Fisicaro	x				
Joseph Silva	x				
Frossanna Vallergera	x				
Voting Tally	5	0			

**Action:** On motion of Philip Lum to approve, seconded by Ronald Maldonado, and carried, the Council approved to move Study Session Item 2 – Recreation Services Administrative Code Amendments, to the next Agenda in October by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Ronald J. Maldonado	x				
Philip J. Lum, Jr.	x				
Helen Fisicaro	x				
Joseph Silva	x				
Frossanna Vallergera	x				
Voting Tally	5	0			

## **ADJOURNMENT**

The meeting was adjourned at 8:38 p.m.

**Respectfully Submitted,**

Eileen M. Wilkerson

**Eileen M. Wilkerson**  
**Human Resources/Administrative Technician**